

**SAMPLE COPY**

VACATE NOTICE

TODAY'S DATE

TO: JOHN DOE, AND ALL OCCUPANTS

YOU ARE HEREBY GIVEN NOTICE TO VACATE  
THE PREMISES OF PROPERTY ADDRESS

CITY, STATE & ZIP

1. WITHIN 3 DAYS DUE TO NON PAYMENT OF RENT.
2. WITHIN 30 DAYS DUE TO OWNER WANTS POSSESSION OF PROPERTY.

\_\_\_\_\_  
LANDLORD'S SIGNATURE

\_\_\_\_\_  
PHONE NUMBER